

**EASTPOINTE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
TUESDAY, DECEMBER 8, 2020 @ 4:00 P.M.**

VIA ZOOM PURSUANT TO SENATE BILL 1108

To join the Downtown Development Authority Meeting scheduled for December 8, 2020, at 4:00 p.m., please click the following link:

<https://zoom.us/join> Meeting ID: 414 456 0744
<https://zoom.us/j/4144560744>

To access the meeting by phone, dial +1 312 626 6799.

A user may have to download the Zoom app to their device to log into the meeting.

AGENDA

- I. ROLL CALL
- II. APPROVAL OF AGENDA
- III. HEARING OF THE PUBLIC
- IV. APPROVAL OF MINUTES
 - A. September 8, 2020 Informational Meeting
 - B. September 8, 2020 Regular Meeting
- V. REPORTS FROM CITY TREASURER
 - A. Revenue and Expenditure Report
 - B. Balance Sheet Report
- VI. SCHEDULED HEARINGS (none)
- VII. UNFINISHED BUSINESS (none)
- VIII. NEW BUSINESS
 - A. Approval of 2021 Meeting Dates Schedule
 - B. DDA District Tree Trimming
 - C. DDA Street Light Banners
 - D. DDA Electronic Sign on Gratiot at Nine Mile
 - E. SEMCOG Planning Assistance Grant for 9 Mile Strategic Corridor Plan

- a. DDA Street Lights
 - F. Approval of Façade Improvement Grant Program \$1,773 Reimbursement to CRK Ltd, dba the UPS Store of Eastpointe
 - G. Approval for City Manager to Execute Snow Plowing and Salting Contract for DDA District
- IX. REPORTS AND COMMUNICATIONS FROM ADMINISTRATION
- A. Update on DDA District Sidewalk Repair
 - B. Amended Zoning Ordinance, Sec. 50-162 Exterior Lighting
 - C. 23035-23039 Gratiot
- X. APPROVAL OF BILLS
- XI. REPORTS AND COMMUNICATIONS FROM BOARD MEMBERS
- XII. ADJOURNMENT

Next meeting date: January 12, 2021

**MINUTES OF INFORMATIONAL MEETING OF THE
EASTPOINTE DOWNTOWN DEVELOPMENT AUTHORITY
HELD ON
TUESDAY, SEPTEMBER 8, 2020, AT 4:00 P.M.**

ROLL CALL

The meeting was called to order at 4:05 p.m. with the following persons present:

Board Members: Doom, Wolf, Hing, Engardio, Peterson, Solomon and Troutman

Absent Members: Rose

Also Present: Randy Blum, Finance Director
Kim Homan, Economic Development Manager
Mariah Walton, DDA Secretary
Otis Gatson, Executive Assistant to City Manager

HEARING OF THE PUBLIC

Board Member Doom announced the Hearing of the Public at which time there was no public participation.

REPORT FROM CITY TREASURER:

Final Approved 2020/21 Budget: The annual budget was approved by this board in March 2020, and has been formally adopted with the city budget. There is no change as of now.

Annual Report to Department of Treasury: The city is required to submit the Annual Report to the State, DDA Board and to City Council. The Annual Report has already been submitted to the State and is included in the packets for the DDA Board today.

NEW BUSINESS

Board Member Doom announced new business:

Ms. Homan discussed the Façade Improvement Program. There has been \$15,000 allocated for five matching grants of up to \$3,000 each. Only two applications have been received from current DDA businesses. With additional funding remaining, the Board will need to discuss the potential to keep the program with a new deadline or until additional grants are applied for.

Ms. Homan shared the Opportunity Zone Designation on the west side of Gratiot Ave. The Opportunity Zone designation targets investors and is designed to spur economic development and job creation in economically distressed communities. Ms. Homan also shared the Brownfield

Program through The Michigan Strategic Fund (MSF) and Michigan Economic Development Corporation (MEDC) utilizes tax increment financing to reimburse brownfield related costs incurred in redevelopment contaminated properties.

Ms. Homan reported that the MEDC Redevelopment Ready Certification is the technical assistance received from MEDC consultants for the Big Boy Restaurant site. Initially, a four-story unit with ground floor retail and three floors of multifamily residential apartments was proposed. With that proposal there are several financial tools and resources available to assist.

ADJOURNMENT

Moved by Doom, seconded by Hing to adjourn the meeting at 4:13 p.m.

MOTION CARRIED

MARIAH WALTON, SECRETARY

**MINUTES OF A REGULAR MEETING OF THE
EASTPOINTE DOWNTOWN DEVELOPMENT AUTHORITY
HELD ON
TUESDAY, SEPTEMBER 8, 2020, AT 4:00 P.M.**

ROLL CALL

The meeting was called to order at 4:13 p.m. with the following persons present:

Board Members: Doom, Wolf, Hing, Engardio, Solomon, Peterson, Troutman and Rose
(Arrived at 4:28 p.m.)

Absent Members: None

Also Present: Randy Blum, Finance Director
Kim Homan, Economic Development Manager
Mariah Walton, Secretary
Otis Gatson, Executive Assistant to the City Manager

APPROVAL OF AGENDA

Moved by Hing, seconded by Wolff, to approve the agenda, as written.

MOTION CARRIED

HEARING OF THE PUBLIC

Chairperson Doom announced the Hearing of the Public at which time there was no public participation.

APPROVAL OF MINUTES

Approval of Minutes:

Moved by Wolff, seconded by Hing, to approve the minutes of the regular meeting held on July 14, 2020.

MOTION CARRIED

REPORT FROM CITY TREASURER:

Revenue and Expenditure Report: The revenue last fiscal year came in just shy of \$122,000, which was \$5,000 more than budgeted. Expenditures for the last fiscal year were \$98,126, which was \$5,400 underbudget. The DDA improved its fund by \$23,685.

Balance Sheet Report: At the end of the 2019/2020 fiscal year, the DDA had a balance of \$74,000. The sidewalk project will begin soon but the cost of the project is undetermined until the project starts. Overall the DDA is in good financial standing.

SCHEDULED HEARINGS

There were no scheduled hearings.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Chairperson Doom announced new business:

Ms. Homan shared that only 2 business within the DDA applied for the Façade Improvement Program and started the discussion of if the Board would like to re-open the program without a deadline or re-open with a certain timeframe until we have all applicants.

Chairperson Doom recommended that there is a vote today on the two business that have submitted applications for the façade improvement program and then allow additional time for three additional applicants.

Moved by Peterson, seconded by Engardio, to approve the matching grant of \$550.00 to Eastpointe Community Credit Union.

Yeas: Peterson, Engardio, Troutman, Solomon, and Doom

Nays: None

Abstain: Hing

MOTION CARRIED

Moved by Troutman, seconded by Peterson, to approve the matching grant of \$3,000 to CRK Ltd, doing business as the UPS Store of Eastpointe.

Yeas: Peterson, Troutman, Peterson, Engardio, Hing, Rose, and Doom

Nays: None

Abstain: Solomon

MOTION CARRIED

Ms. Homan shared that there is a commercial, tax-exempt DDA-owned vacant lot at 16239 Nine Mile. The lot has very limited use as it is 50 feet wide. Assessor values the property at \$7,500, however, half of the lot is gravel and the other half is grass. The Board could decide to sell the lot to Detroit Furnace, the property directly to the left of the lot, for the assessed value or post a For Sale sign with a deadline for closed bids. The Catch Basin behind the lot could be an issue as it could be very expensive to fix.

Board member Hing stated she would like to see the lot sold to Detroit Furnace.

Board member Engardio stated he felt at the price range in the DDA, the property would be given away.

Board member Peterson stated that not many people will be interested in buying a lot with limited size and ability to build.

Board member Troutman stated there were very few businesses that could fit in the small lot.

Moved by Solomon, seconded by Hing, to sell DDA Owned vacant lot at 16239 Nine Mile for \$7,500 to Detroit furnace.

Yeas: Solomon, Hing, Doom, Troutman, Rose, Wolff and Peterson

Nays: Engardio

MOTION CARRIED

Ms. Homan shared that Board member Solomon and Board Member Engardio's board memberships are expiring this year. An application packet has been provided in the agenda packet if they would like to continue their membership. There is also one vacancy for a business owner within the DDA.

REPORTS AND COMMUNICATIONS FROM ADMINISTRATION

Chairperson Doom announced reports and communications from Administration.

Chairperson Doom had no report.

Ms. Homan had no additional report.

APPROVAL OF BILLS

Moved by Hing, seconded by Wolff, to approve the following bills for July and August 2020, in the amount of \$7,708.00

DOWNTOWN DEVELOPMENT AUTHORITY

APPROVAL OF INVOICES

July and August 2020

VENDER	SERVICES	INVOICE TOTALS
American Lawn & Garden, LLC	Mulch at mall, garden maintenance	\$675.00
American Lawn & Garden, LLC	Flower baskets	\$3,234.00
American Lawn & Garden, LLC	Clock tower, flower beds and trees	\$1,062.00
American Lawn & Garden, LLC	Mulch Gratiot trees, prep garden at DIA Mural	\$2,495.00
Sherwin-Williams	Paint for DIA Mural	\$207.00
Great Lakes Pest Control	Monthly pest control	\$35.00
	TOTAL:	\$7,708.00

MOTION CARRIED

REPORTS AND COMMUNICATIONS FROM BOARD MEMBERS

Chairperson Doom announced reports and communications from Board Members.

Board Member Hing is excited about the DIA Mural and hopes that everyone is able to stop by to take a look. There were multiple news articles in Macomb County promoting the Mural. Board member Hing stated she is working with the City to get rocks for the children of the community to paint and place in the garden.

Board Member Wolff stated that the Chamber of Commerce is still working but holding virtual meetings. Deck the Halls event is still to be determined.

Board Member Troutman had no report.

Moved by Troutman, seconded by Hing, to extend the Façade Improvement Program by 2 months.

MOTION CARRIED

Moved by Troutman, seconded by Hing, to rescind the motion to extend the Façade Improvement Program by 2 months.

MOTION CARRIED

Moved by Hing, seconded by Troutman, to extend the Façade Improvement Program through the end of the 2020/2021 Fiscal year in June 2021.

MOTION CARRIED

Board member Peterson had no report.

Board Member Solomon stated he would like the City to hire better inspectors.

Board member Engardio stated that the sign on 9 Mile and Gratiot Ave. needs to be improved. Ideally, he would like to see advertisements of DDA businesses on the signs.

Chairperson Doom shared that the City has hired a Part-Time Public Information Officer that will be able to assist with the City's media and dissemination of information.

Board member rose had no report.

ADJOURNMENT

Moved by Doom, seconded by Hing to adjourn the meeting at 4:54 p.m.

MOTION CARRIED

MARIAH WALTON, SECRETARY

DOWNTOWN DEVELOPMENT AUTHORITY

November 10, 2020

FINANCIAL REPORTS

User: blumran
DB: Eastpointe

PERIOD ENDING 10/31/2020
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 10/31/2020	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Dept 000							
248-000-402.100	ACCRUED PROPERTY TAX REFUNDS	(115.00)	(115.00)	0.00	0.00	(115.00)	0.00
248-000-403.000	CURRENT PROP TAX-SPECIAL	15,303.00	15,303.00	0.00	0.00	15,303.00	0.00
248-000-404.000	CURRENT PROP TAX-CAPTURED	95,718.00	95,718.00	0.00	0.00	95,718.00	0.00
248-000-445.000	PENALTY & INTEREST-TAXES	153.00	153.00	5.13	0.00	147.87	3.35
248-000-665.000	INTEREST/DIVIDENDS	0.00	0.00	11.51	0.00	(11.51)	100.00
248-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	7,500.00	0.00	(7,500.00)	100.00
248-000-675.000	CONTRIBUTION-PRIVATE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Net - Dept 000		114,059.00	114,059.00	7,516.64	0.00	106,542.36	
Dept 728 - ECONOMIC DEVELOPMENT							
248-728-715.000	PART-TIME WAGES	0.00	0.00	1,187.34	0.00	(1,187.34)	100.00
248-728-721.000	SOCIAL SECURITY	0.00	0.00	90.80	0.00	(90.80)	100.00
248-728-740.000	OPERATING SUPPLIES	500.00	500.00	153.50	460.50	(114.00)	122.80
248-728-801.248	CONTRACT-SPECIAL PROJECT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
248-728-802.248	COMMERCIAL FACADE PROGRAM	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
248-728-818.000	CONTRACTUAL SERVICES	25,000.00	25,000.00	6,404.00	7,939.00	10,657.00	57.37
248-728-880.000	COMMUNITY PROMOTION	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-728-920.000	PUBLIC UTILITIES	15,000.00	15,000.00	13,304.86	0.00	1,695.14	88.70
248-728-931.000	BUILDING & SITE MAINT.	50,000.00	50,000.00	13,391.80	6,814.00	29,794.20	40.41
Net - Dept 728 - ECONOMIC DEVELOPMENT		(113,500.00)	(113,500.00)	(34,532.30)	(15,213.50)	(63,754.20)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		114,059.00	114,059.00	7,516.64	0.00	106,542.36	6.59
TOTAL EXPENDITURES		113,500.00	113,500.00	34,532.30	15,213.50	63,754.20	43.83
NET OF REVENUES & EXPENDITURES		559.00	559.00	(27,015.66)	(15,213.50)	42,788.16	7,554.41

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	62,178.28
248-000-084.703	DUE FROM CURRENT TAX COLL	(14,505.99)
Total Assets		47,672.29
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	51,011.25
Total Fund Balance		51,011.25
Beginning Fund Balance - 19-20		51,011.25
Net of Revenues VS Expenditures - 19-20		23,676.70
*19-20 End FB/20-21 Beg FB		74,687.95
Net of Revenues VS Expenditures - Current Year		(27,015.66)
Ending Fund Balance		47,672.29
Total Liabilities And Fund Balance		47,672.29

* Year Not Closed

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

FINANCIAL REPORTS

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

NEW BUSINESS

PROPOSED 2021 MEETING DATES

**CITY OF EASTPOINTE
DOWNTOWN DEVELOPMENT AUTHORITY
PROPOSED 2021 MEETING DATES**

Meetings for the City of Eastpointe's Downtown Development Authority
will be held at 4:00 p.m. in the Council Chambers, City Hall,
23200 Gratiot Avenue, Eastpointe, Michigan 48021
on the following dates:

January 12th

March 9th

May 11th

July 13th

September 14th

November 9th

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

NEW BUSINESS

DDA ELECTRONIC SIGN ON GRATIOT AT NINE MILE

Linthorst-Homan, Kim A.

From: Linthorst-Homan, Kim A.
Sent: Monday, September 14, 2020 10:10 AM
To: Perry Engardio; Andrea Troutman; Theresa Hing; Joe Solomon; Rose, Shawntell; PATRICK WOLFF; Lisa Denise Peterson (petersonl285@macomb.edu); Demonaco, Cardi
Cc: Doom, Elke B.; Blum, Randall S.; Walton, Mariah R.
Subject: DDA Electronic Sign on Gratiot
Attachments: DDA Capital Outlay for Gratiot sign.pdf; Application for Median Signs.pdf

Good morning!

Thank you all for attending Tuesday afternoon's meeting. We have not had a full meeting for a while and it was great to see everyone!

Per the discussion raised regarding DDA's electronic sign on the Gratiot median at Nine Mile, I have attached some documents for your review.

As background, the electronic sign in the median on Gratiot at Nine Mile was purchased and installed by the DDA in early 2013. (DDA Capital Outlay attached). The Gratiot median is controlled by MDOT.

The city has an application packet available for the erection of temporary signs by individuals and organizations in the medians along Gratiot and Kelly Road. (Application attached).

As you can see, the application packet includes a City Council Resolution from 1993, which refers only to the 4 by 8-foot metal frames for plywood signs. It also references MDOT guidelines and lists eligible applicants as city, school, church, fraternal and service organizations. Signs are to be only for special events, programs or functions to which the general public is invited.

The Resolution was created prior to the purchase and installation of the electronic sign by the DDA, and the inclusion of that sign in the application packet was an unofficial administrative matter.

As discussed at Tuesday's DDA Board meeting, the DDA may decide to create its own policy for the electronic sign. Similar to the 1993 Resolution, the DDA could charge the City Manager with the administration of the sign, with similar 30 and 10-day time frames.

If desired, we can add this topic to the agenda for the November meeting.

Thank you,

Kim Homan
Economic Development Manager
City of Eastpointe
23200 Gratiot Ave.
Eastpointe, MI 48021
(586) 204-3031

Er: blumen
Eastpointe

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			248-728-951.000 BUILDING & SITE MAINT.			(Continued)	
07/30/2015	AP	INV	SCHICK SPRINKLER SYSTEMS INC	101320	1,921.00		61,970.15
			MAINTENANCE TO DDA IRRIGATION SYSTEM				
06/30/2015			248-728-951.000	END BALANCE	205,201.06	6,760.90	61,970.15
07/01/2011			248-728-943.000 MOTOR POOL RENTAL		BEG. BALANCE		0.00
07/01/2012			2012-13 Fiscal Year Begin				0.00
06/30/2012	0J	JE	1Q VEHICLE RENT	4379	220.24		220.24
07/01/2013			2013-14 Fiscal Year Begin				0.00
07/01/2014			2014-15 Fiscal Year Begin				0.00
06/30/2015			248-728-943.000	END BALANCE	220.24	0.00	0.00
07/01/2011			248-728-957.000 MEMBERSHIP AND DUES		BEG. BALANCE		0.00
07/21/2012	AP	INV	MICHIGAN DOWNTOWN ASSOCIATION	DDA MEMBERSHIP	200.00		200.00
			MEMBERSHIP RENEWAL				
07/01/2012			2012-13 Fiscal Year Begin				0.00
07/01/2013			2013-14 Fiscal Year Begin				0.00
07/01/2014			2014-15 Fiscal Year Begin				0.00
06/30/2015			248-728-957.000	END BALANCE	200.00	0.00	0.00
07/01/2011			248-728-970.205 STIPEND POLICE		BEG. BALANCE		0.00
07/31/2011	0J	JE	DDA POLICE SERVICE PAYMENT	3873	33,000.00		33,000.00
07/01/2012			2012-13 Fiscal Year Begin				0.00
07/01/2013			2013-14 Fiscal Year Begin				0.00
07/01/2014			2014-15 Fiscal Year Begin				0.00
06/30/2015			248-728-970.205	END BALANCE	33,000.00	0.00	0.00
07/01/2011			248-728-974.101 GENERAL-DDA PLAZA PROJ		BEG. BALANCE		0.00
07/31/2011	0J	JE	DDA PLAZA CONTRIBUTION	3872	20,000.00		20,000.00
07/01/2012			2012-13 Fiscal Year Begin				0.00
07/01/2013			2013-14 Fiscal Year Begin				0.00
07/01/2014			2014-15 Fiscal Year Begin				0.00
06/30/2015			248-728-974.101	END BALANCE	20,000.00	0.00	0.00
07/01/2011			248-728-974.248 CAPITAL OUTLAY-DDA		BEG. BALANCE		0.00
07/01/2012			2012-13 Fiscal Year Begin				0.00
07/18/2012	AP	INV	PARTNERS IN ARCH:ECTURE PIC	2282.12130.01	6,753.31		6,753.31
			ELECTRONIC SIGN				
07/15/2013	AP	INV	ALLIED BUILDING SERVICE COMPANY	EAST-6001	16,717.50		23,470.81
			ELECTRONIC AND GROUND SIGNAGE:				
07/15/2013	AP	INV	MLS SIGNS INC	PROJECT A-1	22,550.18		46,020.99
			INSTALLATION OF ELECTRONIC SIGN				
07/05/2013	AP	INV	ALLIED BUILDING SERVICE COMPANY	EAST-6001 #2	1,857.50		47,878.49
			ELECTRONIC AND GROUND SIGNAGE				
06/05/2013	AP	INV	MLS SIGNS INC	A-1 #2	7,131.14		55,009.63
			INSTALLATION OF ELECTRONIC SIGN				
02/05/2013	AP	INV	PARTNERS IN ARCHITECTURE PIC	2311.12130.02	2,148.56		57,158.19
			ELECTRONIC SIGN SERV 11/8/12 - 2/3/1				
06/16/2013	AP	INV	MLS SIGNS INC	12-130 44	3,571.57		60,729.76
			INSTALLATION OF ELECTRONIC SIGN				
06/16/2013	AP	INV	MLS SIGNS INC	12-130 #3	2,462.80		63,192.56
			INSTALLATION OF ELECTRONIC SIGN				
07/01/2013			2013-14 Fiscal Year Begin				0.00
07/01/2014			2014-15 Fiscal Year Begin				0.00
05/05/2014	AP	INV	DISPLAY SALES	INV0096819	6,360.00		6,360.00
			GARLAND AND BOWS FOR DDA LAMPPOSTS				
05/05/2014	AP	INV	DISPLAY SALES	INV0096819	960.00		7,320.00
			GARLAND AND BOWS FOR DDA LAMPPOSTS				
05/05/2014	AP	INV	DISPLAY SALES	INV0096819	805.00		7,425.00
			GARLAND AND BOWS FOR DDA LAMPPOSTS				
01/04/2014	AP	INV	COLVILLE ELECTRIC CO LLC	14-531	26,412.75		34,237.75
			LED CHANGEOUT DDA LAMPPOSTS/COURT FA				
01/25/2014	AP	INV	BANK OF AMERICA	1328 BA	330.00		34,567.75
			EXPENSE REIMBURSEMENTS				
06/30/2015			248-728-974.248	END BALANCE	97,760.31	0.00	34,567.75
TOTAL FOR DEPARTMENT 728 ECONOMIC DEVELOPMENT					503,226.89	24,982.45	
TOTAL FOR FUND 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					503,226.89	24,982.45	138,534.22

CITY OF EASTPONTE
APPLICATION FOR TEMPORARY SIGNS
GRATNOT ELECTRONIC SIGN AND KELLY MEDIAN SIGNS

Application must be submitted no later than thirty (30) days prior to the requested date.

Name of Organization _____ **LOCATIONS: MARK ONLY FOR NO. OF SIGNS YOU HAVE**

Contact Person _____ **GRATNOT ELECTRONIC SIGN** _____

Address _____ **KELLY MEDIAN: 8 MILE** _____

Telephone _____ **TOEPPER** _____

Date of Event _____ **9 MILE** _____

Size of Sign (no larger than 4' high by 8' long) _____ **STEPHENS** _____

Attach photograph of professionally lettered sign for review by City officials.

WORDING FOR GRATNOT ELECTRONIC SIGN

WORDING FOR KELLY MEDIAN SIGN

Received By: _____ Date: _____

TEMPORARY SIGNS – MEDIANS

SUMMARY OF GUIDELINES

1. AVAILABLE LOATIONS

- a. **Gratot – Electronic Sign**
- b. **Kelly Median – Eight Mile Road, Toepfer, Nine Mile Road, Stephens Road and Ten Mile Road**

2. SIGN CONSTRUCTION/LETTERING

- a. **One-half (½) inch to three-quarters (¾) inch plywood; four (4) feet high by eight (8) feet in length**
- b. **Painted in professional manner; may have message on both sides of signboard**

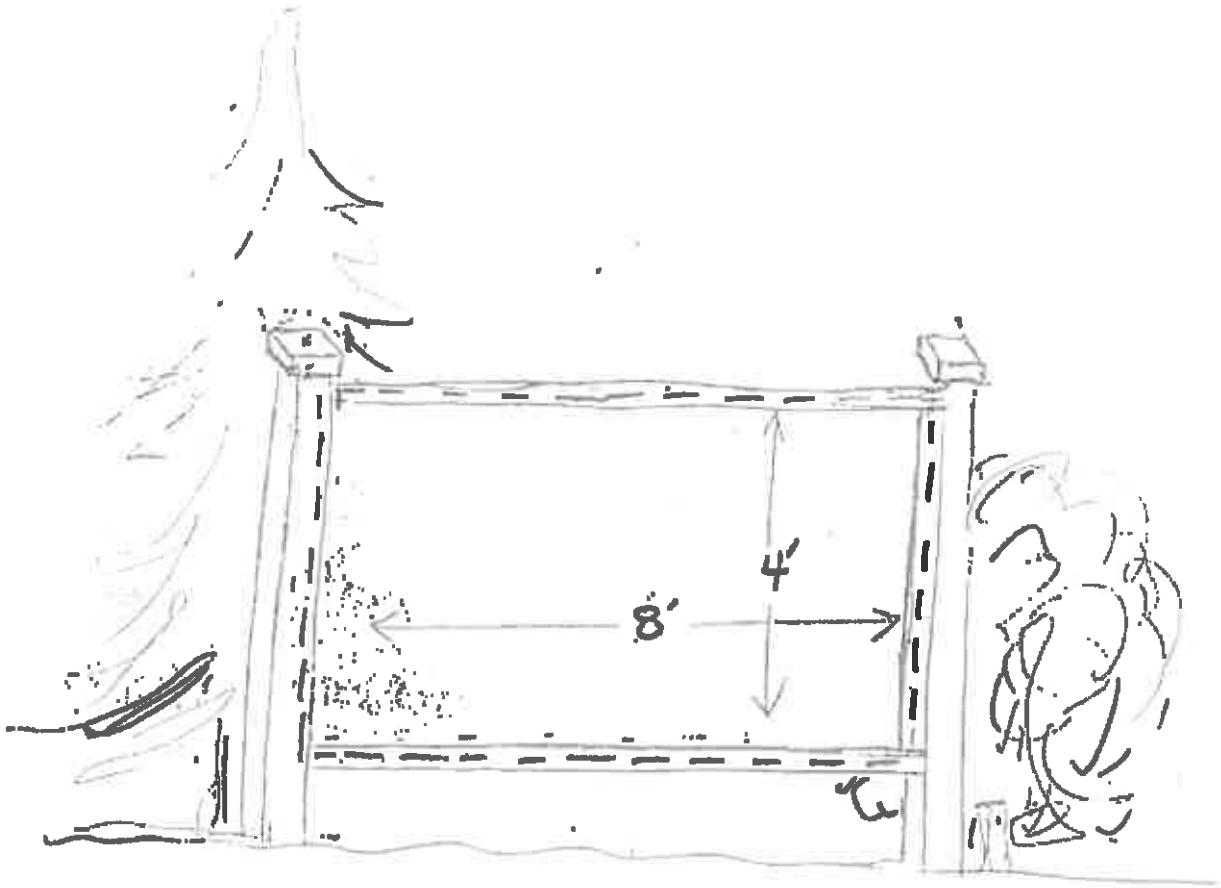
3. DURATION OF USE

- a. **Signs may be put in place up to ten (10) days prior to event at the discretion of the City Manager's Office**
- b. **Signs must be removed the day immediately following the event. Failing to remove signs immediately may result in suspension of your organization's privileges**

4. APPLICATION

- a. **Must be made to City Manager's Office at least thirty (30) days prior to event**
- b. **Must be made on official City of Eastpointe application with all requested information provided**

Special Event Sign Framework





CITY of EASTPOINTE

MUNICIPAL OFFICES
22830 GRATIOT AVENUE
EASTPOINTE, MI 48021
(313) 445-5015
Fax (313) 445-5181

MEMORANDUM

TO: WHOM IT MAY CONCERN

DATE: October 15, 1993

SUBJECT: TEMPORARY SIGNS IN GRATIOT AND KELLY MEDIANS

Please be advised that the Eastpointe City Council adopted the attached Resolution establishing new guidelines for the erection of temporary signs in both the Gratiot and Kelly medians. You will note that the City has installed permanent sign frames in both the Kelly and Gratiot medians at Eight Mile, Toepfer, Nine Mile, Stephens and Ten Mile. These are the only locations available for temporary signage and your sign must fit into the frame. The resolution sets forth the requirements for the type of signboards that will be acceptable.

Also enclosed for your assistance is a drawing of the sign frame, along with a newly designed application form. When submitting an application to the City Manager's office, please photo copy the form and keep the original for future use. In an effort to facilitate the use of the new temporary sign guidelines, attached is a brief outline.

The City understands that some organizations have several events during the course of the year and therefore, may have different volunteers responsible for each event. This is being provided to you because our files indicate that you applied for a permit in the past. I would ask you to provide this information to the person who would be in the best position to disseminate this information to the appropriate parties.

The City will attempt to accommodate all requests from community organizations as long as all guidelines are met. If more than one request is received for a specific time period, a sharing of locations will be necessary.

If you have any questions, please do not hesitate to contact my office at 445-5016.



RESOLUTION NO. 1294

RECITALS

1. That the City of Eastpointe wishes to regulate and make uniform, signs in the medians along Gratiot Avenue and Kelly Road, which are used to advertise and promote special events of community groups.

2. That there shall be five (5) sign locations along Gratiot Avenue and five (5) sign locations along Kelly Road with the sites being in the medians near Eight Mile Road, Toepfer, Nine Mile Road, Stephens, and Ten Mile Road. The signs shall be located at the sites so that they can be read from either side. No signs in medians shall be allowed at any other location than those set forth herein.

3. That in locating the framework for the signs, the City shall follow MDOT guidelines in regard to distance from the curb and maintaining clear sight lines for turnaround lanes.

4. That the framework for the signs would follow all MDOT guidelines in regard to breakaway poles and the City of Eastpointe Parks and Recreation Department would fabricate the frames and have them slotted so that signs 4 feet in height by 8 feet in length could slide down into the grooves. A framecap would be put on the top of each sign to complete the sign appearance.

5. That the sign committee for the City of Eastpointe recommends that there be uniform guidelines for all community groups desiring to promote or advertise their special event at the locations mentioned in this Resolution.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

A. That only City of Eastpointe's city, school, church, fraternal and service organizations and those churches and schools that are located outside of the city of Eastpointe, but have substantial membership from Eastpointe citizens would be allowed to post signs. The signs must be for a special event, program and/or function which the general public is invited to participate in.

B. That the sign must be made from 1/2 inch to 3/4 inch plywood and shall be no larger than 4 feet in height by 8 feet in length.

C. That the signs must be painted in a professional manner with lettering no higher than 4 feet or longer than 8 feet. All signs must pass a final inspection and be approved by the Director of the Parks and Recreation Department prior to installation.

D. That requests to post signs from allowed organizations must be submitted to the City Manager no later than 30 days prior to the

event. The request must contain the number of signs, the desired sign locations and the copy to be used on the sign. A picture of the sign is preferred, but not required, to be included with the request. The City Manager shall be charged with the administration of this Resolution. The City Manager shall establish guidelines for the allowance of signs and shall have the sole discretion to remedy all disputes in regard to this Resolution.

E. That the sign, when approved, may be put up 10 days prior to the start of the event and shall be removed the day after the event. The City reserves the right to make the final determination on how many signs will be approved.

F. That the City reserves the right to immediately remove any sign that does not comply with the terms of this Resolution.

CERTIFICATION

I, S. Wesley McAllister, Jr., City Clerk for the City of Eastpointe, Macomb County, Michigan, do hereby certify that the foregoing Resolution No. 1294 was offered by Councilperson Hagen and supported by Councilperson Gerds and that same was duly passed at a regular meeting of said Council held in the Municipal Building on March 30, 1993, and that the vote was as follows:

Yeas: Hagen, Gerds, Abke, Campbell and Curley

Nays: None

Absent: None


S. WESLEY McALLISTER, JR.
CITY CLERK

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

NEW BUSINESS

SEMCOG PLANNING ASSISTANCE GRANT

9 MILE STRATEGIC CORRIDOR PLAN

Complete Streets

DDA Street Lights

Linthorst-Homan, Kim A.

From: SEMCOG, the Southeast Michigan Council of Governments
<communications@semcog.org>
Sent: Wednesday, October 21, 2020 2:23 PM
To: Linthorst-Homan, Kim A.
Subject: Planning Assistance Program Award Notice: City of Eastpointe

Follow Up Flag: Follow up
Flag Status: Completed

Problem viewing this email? [Click here](#) for all email options.



SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS

Mayor Owens,

Congratulations! SEMCOG's Regional Review Committee has approved your Planning Assistance Program funding for Transportation Equity for FY2021:

City of Eastpointe — 9 Mile Strategic Corridor Plan

Grant Award: \$19,000

Federal Funding: \$15,551.50

Local Match: \$3,448.50

SEMCOG staff will be contacting you in the coming weeks with additional information, including grant agreement, reimbursement process, reporting, etc.

If you have any questions regarding the award, please contact Kevin Vettraino at (313) 324-3357 or vettraino@semcog.org.

Thank you and congratulations.

A handwritten signature in black ink that reads "Kathleen Lomako".

Kathleen Lomako
Executive Director

**SEMCOG Planning Assistance Program
Transportation Equity - Application**

Project Name: Regional East-West Bicycle and Pedestrian Corridor

Project Type: Feasibility Study to install bike lanes to provide a meaningful transportation option to the equity population and to connect the three communities via an east-west bike route, and also to places of interest such as Nautical Miles, Belle Isle, Dequindre Cut, Down Town Detroit, Eastern Market, Metro Beach, etc.

Project Location and Limits; 9 Mile Road/Stephens Dr corridor in Macomb County from the Iron Belle Trail on Vanduyke Ave, east to Jefferson Ave. The seven-mile corridor goes through the cities of Eastpointe, St. Clair Shores and Warren, and potentially Center Line.

Lead Community: City of Eastpointe

Partner Communities and Agencies: City of Warren & City of St. Clair Shores

In a brief narrative, describe the proposed project and how the project will benefit the community, especially the benefit to identified equity populations and/or underrepresented neighborhoods

The location of the proposed bike way contains high concentration of equity population and also areas of high and moderate demand for biking facilities. This project will define the alignment, design, and implementation plan for the corridor. The significance of the corridor is well documented in existing County and Regional Plans. 9 Mile Road was identified as Priority Link in the 2017 Mobilize Macomb Plan and this general corridor was Identified as a Regional Bicycle and Pedestrian Corridor in SEMCOG's 2020 Bicycle and Pedestrian Plan. The project will develop feasible scenarios for 9 Mile Road and Stephens Road. Then evaluate the populations and destinations served by the alternatives and gauge public preferences prior to defining the preferred alternative and creating an implementation plan.

Describe the proposed process and/or approach ensure this project will support and improve equitable transportation:

Once the feasibility report is prepared, it will be presented to the Elected Officials of the three cities and members of general public. The current Master plan or Recreation plans of these agencies will be used as a guide in preparing the feasibility report. A new east-west bike-way between the communities will increase everyday transportation options, allowing for last mile connections to public transportation, or easier access to businesses, which makes for a more equitable system. In addition to a bike-way providing additional transportation options, it can also provide additional recreation options by connecting to existing parks and other biking facilities.

Other project considerations:

Based on initial assessments, both 9 Mile Road and Stephens Drive may be converted, to incorporate bicycle facilities with reasonable modifications. This project will determine the most desirable solution that considers bicycle comfort (stress level), destinations, and public sentiment.

Total Project Cost (\$40,000 Max - attach budget detailing items of work): \$40,000

Total Request from SEMCOG (81.85% of total project cost): \$32,740

Total Local Match (18.15% of total project cost): \$7,260. Source. Act 51

Project Schedule

Months 1 & 2. Retain project consultant(s), Establish Steering Committee, kick-off meeting with Steering Committee, and Stakeholder Interviews.

Months 3 & 4. Inventory and analysis of corridor, tour corridor with Steering Committee, outline feasible improvements and identify potential implementation roadblocks.

Months 5 & 6. Develop alternatives and multifaceted public engagement program

Months 7 & 8. Refine preferred alternative, develop area details, cost estimates, implementation plan, and funding strategy.

Months 9 & 10. Plan refinement and approval process with communities

Explain any and all stakeholder engagement in the development of this project concept and what stakeholders were involved. How did this input help shape this project concept? Include any partners who will assist in developing and implementing this project:

An application was submitted to SEMCOG last year for a Planning Assistance Program grant to conduct a feasibility study for the project described in this application. The project was presented and approved by the City Council of each city and a copy of the resolution is attached herewith.

Regional or State Plan which this project helps implement: Bicycle & Pedestrian Mobility Plan for Southeast Michigan

Explain how this project is consistent with the above plan

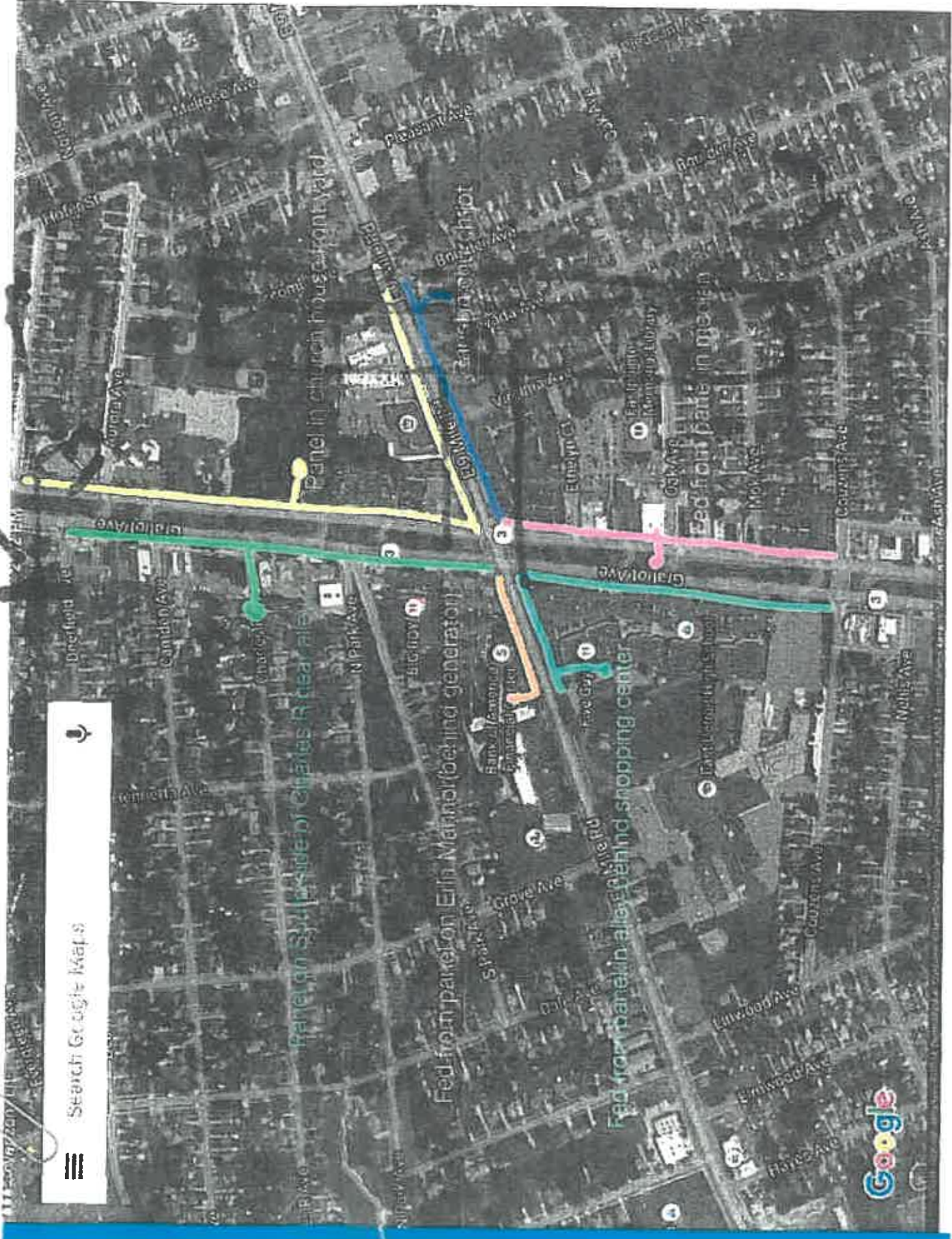
SEMCOG's 2020 Bicycle and Pedestrian Plan identifies the general 9 Mile Road / Stephens Road corridor as Regional Bicycle and Pedestrian Corridor. The eastern and western termini of the project area are also Regional Bicycle and Pedestrian Corridors and the project intersects with yet another Regional Bicycle and Pedestrian Corridor in the middle of the project area (See Exhibit A). The project corridor ties directly into the Regional Trail Network (See Exhibit B). The corridor is also a major transit route.

90% of project corridor transverses high and moderate demand areas without bicycle infrastructure within a 1/2 mile (See Exhibit C). 80% of the project corridor addresses the second highest concentration of equity populations (See Exhibit D).

Supporting Documents.

- Exhibit A - Fig 1 Regional Bicycle and Pedestrian Corridors
- Exhibit B - Fig 25 Regional Trail Network
- Exhibit C - Fig 17 Gaps in Bicycle Infrastructure
- Exhibit D - Fig 27 Concentration of Equity Populations
- . Certified Resolutions passed by City of Eastpointe, Warren and St. Clair Shores
- . Budget

Search Google Maps





Memorandum

TO: Planning Commission, City of Eastpointe
FROM: Laura Haw, AICP, NCI
 Stephanie Peffa
SUBJECT: Complete Streets – Overview and Best Practices
DATE: October 29, 2020

BACKGROUND

This memorandum is provided to outline essential pieces of knowledge before commencing the development and implementation of a Complete Streets policy and the 9 Mile Corridor Plan for the City. Below are references to the policy precedent in the State of Michigan, and a listing of Michigan communities with model Complete Streets policies in place. The latter portion of this memo is dedicated to highlighting evaluative methods of the National Complete Street Coalition and the best practices accumulated through these methods.

National Complete Streets Coalition (NCSC). Established in 2004, in response to the staggering data on poor public health and pedestrian fatalities, the NCSC established guidelines to recenter people and place in the design of streets. Complete Streets aim to ensure safe, comfortable, and convenient access to destinations regardless of age, ability, race, or ethnicity. Since its inception, 1,450 agencies have adopted over 1,600 Complete Streets policies worldwide.

Complete Streets are for everyone.

They are designed and operated to enable safe access for all users, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities. Complete Streets make it easy to cross the street, walk to shops, bicycle to work, and for buses to run on time.

-NCSC

MICHIGAN 2010 PUBLIC ACT 135

In August 2010, Governor Granholm signed the Complete Streets bill (PA 135) into law. While the act does not require municipalities to adopt a Complete Streets policy, the act does require MDOT or any road commission to consult with municipalities during the planning and design of projects in their respective jurisdiction.

Local, model Complete Streets resolutions include:

- Berkley
- Hamtramck
- Manistique
- Midland
- Novi
- Sault Ste. Marie

Local, model Complete Streets ordinances include:

- Ferndale
- Lansing
- Saline
- Dexter



City of Orlando (source: Smart Growth America)

THE BEST 2018 COMPLETE STREETS POLICIES

Framework

In 2018, the National Complete Streets Coalition established a new framework that elevates equity and implementation in grading the success of Complete Streets implementation nationwide. The following communities ranked in the Top Ten successful implementation sites and shared how they overcame common hurdles:

Best Practices

Neptune Beach, Florida

The small coastal community regarded the success of its Complete Streets implementation to establishing an attainable Capital Improvement Project (CIP) while incorporating straight-forward performance measures. Communication played a key role in garnering buy-in from residents and apprehensive business owners. The policy framework was bolstered by ensuring all municipal departments and key implementation actors were abreast to a singular message regarding Complete Streets. Transparency and project success were aided by frequent public project demonstrations.

Enclosed: Neptune Beach Complete Streets Resolution and Policy Language.

Milwaukee, Wisconsin

Milwaukee has a long history in supporting multi-modal initiatives but had not implemented policy with the breadth of Complete Streets. The city began their process with establishing a Complete Streets Coalition to ensure community input and buy-in from the onset. The Coalition was integrated in the implementation process and worked alongside DPW to review and edit the policy. In a city that is often regarded as



being home to the most racially segregated neighborhoods in the nation, initiating community input from the onset ensured equity was at the center of its planning process.

Enclosed: Milwaukee Complete Streets, 2019 Report.

Cleveland Heights, Ohio

Praised as the top performer, Cleveland Heights intentionally incorporated Complete Streets measures within each future project of the city. From building facades being mandated to be 60% transparent, banning store-front parking, to incorporating a curb ramp program throughout the city, these efforts helped push the Complete Streets initiative further. To garner further buy-in, the city installed automatic counters to measure pedestrian usage, further justifying the need for traffic calming efforts in various portions of the city.

Enclosed: Cleveland Heights Complete Streets Resolution and Green Street Policy.

Responding to the Greatest Hurdles

Amassing support and conducting successful implementation can come with many challenges. The previous communities provided advice on how to respond to some common hurdles in implementing a Complete Street policy and plan:

- **Lean heavily into branding and marketing efforts.** Consistent messaging around safety and local economy was central in finding unified support of Complete Streets. In addition, encourage partners or non-affiliated organization to publicize your project to reach a broader network.
- **“Do not let perfection be the enemy of good”.** It was noted by several cities that the intention to create the most technically perfect document could be detrimental to the process. As in many planning processes, do not let the mission get superseded by seeking perfection or attempting to please everyone.
- **Advocate for a removing of storefront parking.** Convincing the business community that a loss of storefront parking is not as detrimental as they believe, is a battle won by actively listening and providing data. Showing images and renderings of existing and the proposed streetscape can help business owners visualize the pedestrian experience in front of their store. It is important to provide data regarding bikers' and pedestrians' tendency to more likely casually stop into a business than people in cars.
- **“Everything is good, why do we need to change”.** It is important to develop a strong value proposition to implement key messages on business development and safety. Having conversations with residents and business owners to maintain transparency and addressing any shortcomings will ensure their eventual buy-in.



Source: Detroit Greenways Coalition

COMPLETE STREETS – BASIC COMPONENTS

The following is an overview of the basic components to consider when planning for Complete Streets. At the November 5, 2020 Planning Commission meeting, McKenna will give a presentation on these components:

- **Accessibility for All.** Universally accessible sidewalks and crossings, paved with materials that have traction, will ensure the city is truly welcoming to all. It is critical to plan for mobility impairments, but also visual and cognitive impairments.
- **Connectivity of the Street Network.** With blocks built to comfortable walking dimensions, a well-connected grid system allows for people to take shorter trips, reduces vehicle miles traveled and omissions and allows for more effective emergency responses.
- **Active Streetscapes.** Mix interactive uses within each district. Transparent building facades with residential and office uses above the first floor ensures the most active uses are kept at pedestrian levels. Incorporation of outdoor WiFi attracts greater usership. Public spaces and civic institutions should also be incorporated where possible.
- **Green Infrastructure.** Incorporation of landscaping that is both mindful of native plantings and stormwater management will create environmental benefits and provide spaces for respite. Complete Streets also respect existing natural features and ecological systems.
- **Intersection Design.** Tailor the street design at intersections to increase safety of all users – this includes treatments for crosswalks, curb extensions and pedestrian islands, as well as access management and signalization timing.

What is the Planning Commission's vision for Complete Streets in Eastpointe?



- **Traffic Calming.** Design treatments that are applied to a street to slow traffic, reduce fatal injuries and improve overall safety. Such 'self-enforcing' measures include creating entrance features (landscaping, architecture, etc.), applying a road diet (either reducing the number of travel lanes or reducing the width of lanes), and adding on-street parking, speed tables, bike lanes, textured / colored pavement markings, etc. Any traffic calming measures are not intended to diminish the street network.
- **Street Furniture.** Benches, bins, bollards, art installations, sidewalk dining, transit shelters, and bike racks are just a few examples of additions that can provide a comfortable environment that holds strong staying power.
- **Bicycle Facilities.** Beyond bike racks, incorporation of bike lanes or other user demarcation, and amenities such as bike shelters and repair stations, are important to consider.
- **Pedestrian-Scale Lighting.** Various lighting styles not only provide utility and a sense of safety but creates an ambience that helps create unique community character.
- **Signage.** Proper and ample signage will inform users of important safety notices, especially for youth.
- **Surface Types.** Being intentional with permeable surface materials will aid in stormwater run-off and provide grip for safe walking areas.
- **Public Transit Routes and Accommodations.** Connections made with other transportation modes is key, public transit should be fully integrated into the street network. Best practices for consideration also include the location and placement of stops, with accessible crossings, signage and amenities. The location and frequency of stops can greatly influence behavior / mode choice.

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

NEW BUSINESS

Facade Improvement Reimbursement

**CITY OF EASTPOINTE DOWNTOWN DEVELOPMENT AUTHORITY
FAÇADE IMPROVEMENT APPLICATION**

Business Name CRK Ltd aka the UPS Store of Eastpointe

Property Address 73705 Gratiot Ave

Business Owner Joseph Sdomon

Business Owner Address 23207 Gratiot

Business Owner Phone 734-674-0982

Business Owner Email Sdomon Dental @ gmail . com

Property Owner CJ Gray Ltd

Property Owner Address 23207 Gratiot

Property Owner Phone 734-674-0982

Property Owner Email Solomon Dental @ gmail . com

Brief Description of the Project: repainting of building + repair
repair signs add new signs

Estimated start date of project 10 / 15 / 20

Estimated completion date of project 4 / 1 / 20

Cost of project \$ 2,300 Amount requested \$ 1,150

[Signature] du 10-26-20
Signature of Business Owner Date

[Signature] du 10-26-20
Signature of Property Owner, if different Date

Proposal



15263 E. 10 Mile Rd
Eastpointe, MI 48021
(586) 698-7320

Customer Name UPS Store	Customer Phone 734-674-0982	Alternate Phone
Address 23205 Gratiot Ave	Billing Name (if different)	Date 10/15/2020
CITY, STATE, and ZIP CODE Eastpointe, MI 48021	Email solomonstentel@gmail.com	
Referred By:	Builders License # 2102205924	Federal I.D. # 462911491

Work Description:

Prep, scrape and clean front upper awning and signs. Fill holes in wood. Replace missing and damaged trim around front upper awning. Prime and paint with Sherwin Williams duration paint on front upper awning and sign with color match. Prep, scrape, clean and paint north side of building red area with color match and paint the pole black. Clean up area when completed. Work is quoted for monday - friday 830-4pm during business hours. *to move light fixture / power work?*

Total Job Amount: \$ 2,300.00

Authorization - I, as the homeowner or authorized representative of the property listed above, hereby authorize McCoy Services LLC, to perform work at the address above. I fully understand that I am responsible for full payment of all services rendered. I agree that if the bill is not paid in full, to cover any collection cost incurred, including attorney's fees up to 35 1/2% and a service charge of 2% applicable 30 days after completion of work. Labor warranty is 18 months from date of the signed contract. McCoy Services LLC does not warranty materials used for property. Contact manufacturer's for their warranties. The contract price set forth below is subject to change for reasons including, but not limited to, change orders, extras, variations to the scope of work, substitutions, add-ons, colors, styles etc. There will be a change order and price adjustment per occurrence. I have requested to have McCoy Services LLC start work immediately and declined waiting 3 days before work starts. If I decline services within 3 days of the proposal date I will be responsible for payment of materials purchased and work performed up to the date of cancellation.

Arbitration - Any controversy or claim arising out of or related to this agreement will be settled by binding arbitration before one (1) arbitrator, who will have both civil and equitable jurisdiction, in accordance with the Commercial Arbitration Rules of the American Arbitration Association. The arbitration award shall be final and binding, and may be entered as a final judgment in any court of competent jurisdiction. The Michigan Arbitration Statute, and applicable Michigan Court Rules, shall govern the construction and interpretation of this arbitration provision. Signature:

Total Job Amount: \$ 2,300.00 Mastercard / Visa / Check / Cash / If using credit card an additional 3% will be added

Deposit Amount: \$ 1,300.00 Date Received: _____

Card #: _____ Exp Date: ____/____/____ Auth #: _____

Check #: _____ Drivers License #: _____

Payment Amount Received: \$ _____ Due prior to job starting Tech Received: _____

Final Payment: \$ 1,000.00 Mastercard / Visa / Check / Cash / If using credit card an additional 3% will be added

Date Received: _____ Tech That received Payment: _____

Card #: _____ Exp Date: ____/____/____ Auth #: _____

Check #: _____ Drivers License #: _____

Payment Amount Received: \$ _____ Due Upon Completion of Job Tech Received: _____

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorizing to have the work done as specified. Payment will be made as outlined above.

McCoy Representative: _____ Customer Signature: *[Signature]*

McCoy Print Name: _____ Print Customer Name: *Joseph F. Solanow*

Title: _____ Title: _____

Date Of Acceptance: ____/____/____ Date of Acceptance: *10, 16, 20*

CRK LTD, THE UPS STORE OF EASTPOINTE

Mc COY SERVICWS LLC

10/30/2020

6006

2,300.00

First State Bank 23205 GRATIOT

2,300.00

PRODUCT 8DLT109

USE WITH 91681 ENVELOPE

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3651847100



CITY OF EASTPOINTE DOWNTOWN DEVELOPMENT AUTHORITY
FAÇADE IMPROVEMENT APPLICATION

Business Name CRK Hotel aka the UPS store

Property Address 23205 Gratiot

Business Owner Joseph Solomon

Business Owner Address 23207 Gratiot

Business Owner Phone 734-674-0982

Business Owner Email solomondental@gmail.com

Property Owner C J Gray Hotel

Property Owner Address 23207 Gratiot

Property Owner Phone 734-674-0982

Property Owner Email solomondental@gmail.com

Brief Description of the Project: repair door to ups store

Estimated start date of project 11 / 1 / 20

Estimated completion date of project 11 / 15 / 20

Cost of project \$ 1247⁰⁰ Amount requested \$ 623⁵⁰

Joseph Solomon 10-14-20
Signature of Business Owner Date

Signature of Property Owner, if different Date

SECURE DOOR LLC

75 Lafayette
Ste 200
Mt. Clemens, MI 48043
586-792-2402
586-792-2412 Fax

Invoice

Date	Invoice #
10/27/2020	17243

Bill To
UPS EASTPOINTE 23205 GRATIOT AVE EASTPOINTE, MI

Job Address
UPS EASTPOINTE 23205 GRATIOT AVE EASTPOINTE, MI

P.O. Number	Terms	Due Date
Quote #11911	Net 30	11/26/2020

Rep	Service Tech
	TH

Quantity	Item Code	Description	Price Each	Amount
		Attn: Accounts payable		
		Job completed on 10/22/20		
		Location: Front Entrance		
		Quote #11911		
1	Job Materials	30-1/2" x 3-5/8" x 1/4" clear tempered glass	175.00	175.00T
1	Job Materials	Push/pull hardware set -clear	125.00	125.00T
1	Job Materials	36" Threshold	125.00	125.00T
1	Job Materials	7" full surface mounted cont. hinge -clear	225.00	225.00T
1	Labor	Labor to install	558.00	558.00
		Sales Tax	6.00%	39.00

Balance Due			\$1,247.00
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CRK LTD.
THE UPS STORE OF EASTPOINTE
23205 GRATIOT AVENUE EASTPOINTE, MI 48021

FIRST STATE BANK
EASTPOINTE, MICHIGAN 48021

74-1016/724

11/2/2020

PAY TO THE ORDER OF **SECURE DOOR LLC**

\$ **1,247.00

One Thousand Two Hundred Forty-Seven and 00/100 ***** DOLLARS

SECURE DOOR LLC

75 LAFAYETTE
MT CLEMENS MI 48043



[Handwritten Signature]
AUTHORIZED SIGNATURE

MEMO

REPAIR 23205 GRATIOT

⑈006007⑈ ⑆072410165⑆ ⑆12062100⑈

CRK LTD. THE UPS STORE OF EASTPOINTE

6007

SECURE DOOR LLC

11/2/2020

1,247.00

*Good job
Joe Shea*

First State Bank REPAIR 23205 GRATIOT

1,247.00

CRK LTD. THE UPS STORE OF EASTPOINTE

6007

SECURE DOOR LLC

11/2/2020

1,247.00

First State Bank REPAIR 23205 GRATIOT

1,247.00

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

NEW BUSINESS

DDA District Snow Plowing and Salting Contract

**EASTPOINTE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
December 8, 2020**

Motion to Authorize the City Manager to Execute a Contract for Snow Plowing and Salting Services for the City of Eastpointe that Includes the DDA District Properties

The City of Eastpointe posted a Request for Proposal for Snow and Salting Services within the City of Eastpointe, and included the Downtown Development District in the bid packet. Bid responses were received and city administration, with approval of City Council, has divided the contract between two vendors; Xpert Lawn and Snow and Ed's Two Men and a Mower.

Historically, contracts were awarded to a variety of contractors pursuant to the types and/or locations of the properties, including parks, city buildings, medians as well as the areas within the DDA boundaries. This resulted in a range of pricing and work quality, and created difficulties in holding contractors responsible for poor workmanship.

At this time, city administration has requested that each vendor provide a pricing scale for salting only, if less than two inches of snow, or shoveling and salting, if the snowfall amount is two inches or more. City administration is requesting that the Downtown Development Authority grant authority to the City Manager to execute a contract with the contractor providing the lowest cost services for the Snow Plowing and Salting services to be provided within the DDA boundaries.

Invoices from the selected vendors are required to be itemized by location and date, and the invoices for the DDA District will be submitted to the DDA Board for review and approval at meetings.

Proposed Motion:

Motion to authorize the City Manager to enter into a contract, in concurrence with the Eastpointe City Council, for Snow and Salting Services for the DDA District.

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

REPORTS FROM ADMINISTRATION

Amended Zoning Ordinance



CITY of EASTPOINTE

MUNICIPAL OFFICES
23200 GRATIOT AVENUE
EASTPOINTE, MI 48021

Department of Community
and Economic Development
(586) 445-3661
Fax (586) 445-5191

October 20, 2020

Dear Business Owner,

The Planning Commission recently reviewed and recommended amendments to the City of Eastpointe Ordinance, Chapter 50, Zoning, Article XVII, Supplemental Regulations, of the Ordinances of the City of Eastpointe, Section 50 – 162 – Exterior Lighting.

The Ordinance was adopted by the City Council on October 6, 2020. This Ordinance became effective 10 days after adoption by the City Council.

A copy of the Ordinance is enclosed for your review. The Ordinance defines string and/or rope lighting and prohibits them from being used as a decorative lighting feature. ***The Ordinance requires that all properties within the City be brought into compliance within 90 days of passage of the Ordinance.***

The Ordinance language is as follows;

Section E, Subsection 3. String and/or rope lighting that outlines windows, doorways, structures, signs, and/or vertical or horizontal building features, visible from the exterior is prohibited. For purposes of this section, string and/or rope lighting shall mean lighting that is primarily used as a decorative lighting fixture which features small light bulbs linked together by wires which may be encased in a plastic tube or case. String and/or rope lighting bulbs may be LED or incandescent bulbs. String and/or rope lighting visible from the exterior of all properties in the city shall be brought into compliance with the standards of this section within 90 days of passage. This section shall not apply to holiday lighting displays.

Please remove and discontinue use of any lighting that violates the ordinance. As this does not apply to holiday lighting displays, the Ordinance Officers will be inspecting your business for compliance in January 2021, after the holidays.

Your property will be in violation of the Ordinance if string and/or rope lighting is displayed after that time.

I may be reached at (586) 204-3022 if you have any questions about this notice or would like to discuss the Ordinance or sign regulations for your business. Thank you in advance for your anticipated cooperation.

Respectfully;
Erlin Hardcastle
Erlin Hardcastle
Building Official
Director of Planning and Zoning



CITY OF EASTPOINTE
COUNTY OF MACOMB
STATE OF MICHIGAN

ORDINANCE NO. 1201

AN ORDINANCE TO AMEND CHAPTER 50, ZONING, ARTICLE XVII, SUPPLEMENTAL REGULATIONS, OF THE ORDINANCES OF THE CITY OF EASTPOINTE

The City of Eastpointe ordains:

Section 1. Exterior Lighting.

Article XVII of the Codified Ordinances of the City of Eastpointe is hereby amended to read as follows:

ARTICLE XVII. - SUPPLEMENTAL REGULATIONS

Sec. 50-162. - Exterior lighting.

The intent of this section is to encourage site lighting that will be attractive to the eye while at the same time adequately illuminating a site for safety and convenience. It is further the intent of this section to discourage excessively bright and harsh site illumination that creates undesirable halo effects on the property, diminishes the residential environment and presents a potential hazard to vehicle and pedestrian traffic on abutting streets and sidewalks. All exterior site lighting designed and intended to light private property shall comply with the following applicable requirements:

(1) Exterior site lighting in nonresidential zoning districts shall comply with the following applicable standards:

- a. Freestanding light poles shall be subject to the following requirements:
 1. Poles shall be constructed of metal, concrete, wood laminates composite or other suitable materials and shall generally be of an architectural nature.
 2. Poles located 30 feet or less from a residential zoning district shall not exceed 15 feet in height.
 3. Poles located more than 30 feet from a residential zoning district may extend to a maximum height of 20 feet.
 4. Pole height shall be measured from the surface (ground or pavement) at the base of the lighting structure to the top of the fixture.

- b. **Fixture requirements.** All light fixtures shall be subject to the following requirements:
1. Any light fixture attached to a pole shall not exceed the maximum pole height limitations of this section.
 2. Except as otherwise permitted in this subsection; all light fixtures shall be of a type that will contain the luminary completely within the interior area of the case or hull of the fixture. No part of any luminary shall extend outward or downward beyond or below the exterior surface of the case or hull of the fixture, except luminary housed in a fixture designed to light the underside of a canopy structure may extend below the ceiling of the canopy.
 3. All luminaries shall be oriented so that its light shall be cast directly downward and only onto the property it is intended to light.
 4. The planning commission may allow exceptions to these requirements in those instances where lights of the same character as those in the DDA are to be provided.
- c. **Wattage limitations.** All luminaries regardless of type shall be subject to the following wattage limitations:
1. Luminaries located 30 feet or less from a residential district shall not generate more than 250 total watts per fixture.
 2. Luminaries located more than 30 feet from a residential district may generate up to a maximum of 400 total watts per fixture.
- d. **Exterior building wall lighting.** Exterior building wall lighting shall be subject to the following requirements:
1. Wall lights intended to illuminate service areas, particularly service areas at the rear of buildings next to residential districts, shall be shielded to only cast light downward.
 2. Exterior building wall lighting shall not exceed a height of 12 feet measured from the surface (ground or pavement) at the base of the wall to the top of the fixture, on any building wall that faces into a residential zoning district.
 3. No light fixture shall project out from the wall of a building into any public right-of-way, including any public alley right-of-way, unless specifically approved by the city council.

- e. **Architectural exterior lighting.** Architectural exterior lighting designed to enhance the architectural appearance of a building or to highlight an architectural feature of a building or landscape feature shall consist of:
1. A low wattage, non colored luminary designed to cast only a soft light on the subject; and
 2. A luminary that when directly visible from a fixture, shall not be an irritant to pedestrians, or vehicle traffic on adjacent streets, or to residents in any adjacent residential zoning district.
 3. String and/or rope lighting that outlines windows, doorways, structures, signs, and/or vertical or horizontal building features, visible from the exterior is prohibited. For purposes of this section, string and/or rope lighting shall mean lighting that is primarily used as a decorative lighting fixture which features small light bulbs linked together by wires which may be encased in a plastic tube or case. String and/or rope lighting bulbs may be LED or incandescent bulbs. String and/or rope lighting visible from the exterior of all properties in the city shall be brought into compliance with the standards of this section within 90 days of passage. This section shall not apply to holiday lighting displays.
- f. **Overall sight illumination.** No property shall exceed four and one-half footcandles of maximum overall light intensity. No property shall exceed 0.5 footcandles of maximum light intensity along any residential zoning district line. Light intensity along a residential district shall be measured at a point four feet above the ground.
- g. **Uniformity ratio.** An overall uniformity ratio of 4:1 shall be maintained across all areas of the site intended to be illuminated.

(2) **Exterior site lighting in the residential districts.** Exterior site lighting in the multiple-family residential districts shall be subject to the following requirements:

- a. Exterior lighting may consist of a low wattage incandescent luminary contained in a decorative light fixture attached to the wall next to the door of each exterior entry to a dwelling unit.
- b. Exterior lighting may also consist of a low wattage incandescent luminary contained in a decorative light fixture attached to the top of a low profile yard type of light pole. All wiring to pole fixtures shall be underground and shall comply with all applicable electric codes and ordinances.
- c. Carports in a multiple-dwelling complex may be lighted so long as all such lighting is contained in the underside of the carport roof. The fixtures shall

be placed no closer to the front of the roof structure than half the distance from the rear roofline to the front roofline. Luminary shall consist of not more than 100 watts and shall be housed in fixtures within clear lenses.

Section 2. Severability. If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 3. Repealer. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Publication. The Clerk shall publish this Ordinance within ten days in a newspaper printed and circulating within the City of general circulation.

Section 5. Effective Date. This Ordinance shall become effective ten days after date of adoption by the City Council.

CERTIFICATION

We, Monique Owens, Mayor, and Elke Doom, City Clerk, for the City of Eastpointe, Macomb County, Michigan, do hereby certify that the foregoing Ordinance 1201 was duly adopted by the City Council after a second reading thereof at a regular meeting of said Council held on Tuesday, October 6, 2020, in the City Hall.



Monique Owens, Mayor



Elke Doom, City Clerk

CITY OF EASTPOINTE
COUNTY OF MACOMB
STATE OF MICHIGAN

ORDINANCE NO. 1202

AN ORDINANCE TO AMEND CHAPTER 50, ZONING, ARTICLE XVIII, SIGNS, OF THE ORDINANCES OF THE CITY OF EASTPOINTE

The City of Eastpointe ordains:

Section 1. Prohibited Signs.

Article XVII of the Codified Ordinances of the City of Eastpointe is hereby amended to read as follows:

ARTICLE XVIII. – SIGNS

Sec. 50-184. – Prohibited Signs.

Except as otherwise permitted, the following signs are prohibited:

- (1) *Balloon sign.* Any balloon or balloon sign, except those that have been specifically approved for a special event.
- (2) *Cloth and banner signs.* Cloth and banner signs, spinners, hula signs, and festoon signs, unless approved for a special event. Feather signs may be permitted as a part of an approved temporary sign permit.
- (3) *Flashing (instantaneous) or blinking signs.* Signs that have flashing, blinking or moving lights or exposed incandescent light bulbs, except mechanical (manual) or electronic changing letter or message signs may be permitted provided such signs shall have no pulsating or moving script messages and provided further that no such sign shall display the same message for more than 12 consecutive hours and the message shall not consume more than ten percent of the display area of the sign.
- (4) *Fluorescent sign.* Any sign using fluorescent or neon paint or color except outline tubing signs.
- (5) *Illegal sign.* Any sign that is unlawfully installed, erected or maintained, including:
 - a. Any sign attached to a standpipe, gutter, drain, fire escape, or any sign erected so as to impair access to a roof,

- b. Any sign that projects above the parapet line of any roof, projecting or overhanging signs, except permitted wall signs which may project up to 18 inches out from the face of the wall to which it is affixed,
 - c. Any sign attached to a tree, fence, or utility pole, signs painted on or attached to a parked vehicle, trailer or other towed or demountable structure which is being used principally for advertising purposes, rather than for transportation purposes (the vehicle shall be currently licensed, not parked or stored for more than 48 hours in a single spot and shall be parked in an approved parking space), except that this restriction shall not apply to permitted temporary truck load sales, provided a permit is issued, and
 - d. Any other signs not specifically authorized by this article, as amended.
- (6) *Interfering or misleading sign.* Any sign that makes the words stop, or danger, or any other words or phrases, symbols or characters, colors, lettering or which includes any traffic sign or signal in such a manner as to interfere with, mislead, or confuse traffic.
 - (7) *Obscene sign.* Any sign or other advertising structure containing profane, obscene, indecent or immoral matter of the type or kind prohibited by state law.
 - (8) *Obstructing sign.* Any sign that obstructs a window, door or other opening that could be used for a fire escape.
 - (9) *Advertising offsite business.* Signs that advertise a business located other than on the subject property.
 - (10) *Portable sign.* Any sign that meets the definition of a portable sign as defined in this article.
 - (11) *Sandwich signs.* Sandwich signs, except such signs may be allowed subject to section 50-200.
 - (12) *String lights and rope lights (not including Holiday lights).* String lights and rope lights when used for commercial purposes.
 - (13) *Trailer sign.* Any sign that meets the definition of a trailer sign as defined in this article.
 - (14) Signs located within or that extend into the vertical space of the road right-of-way or other similar public space, unless specifically permitted by this chapter.
 - (15) Signs that contain visible moving, revolving or mechanical parts or movement, or other apparent visible movement achieved by electrical, electronic or mechanical

means, including intermittent electrical pulsations, or by action of normal wind current.

Section 2. Severability. If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.


Section 3. Repealer. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Publication. The Clerk shall publish this Ordinance within ten days in a newspaper printed and circulating within the City of general circulation.

Section 5. Effective Date. This Ordinance shall become effective ten days after date of adoption by the City Council.

CERTIFICATION

We, Monique Owens, Mayor, and Elke Doom, City Clerk, for the City of Eastpointe, Macomb County, Michigan, do hereby certify that the foregoing Ordinance 1202 was duly adopted by the City Council after a second reading thereof at a regular meeting of said Council held on Tuesday, October 6, 2020, in the City Hall.


Monique Owens, Mayor


Elke Doom, City Clerk

DOWNTOWN DEVELOPMENT AUTHORITY

December 8, 2020

REPORTS FROM ADMINISTRATION

23035 – 23039 Gratiot Avenue













2019 Annual Report

**Prepared by:
Eastpointe Planning Commission**

**With Assistance from:
Planning & Zoning Department**

INTRODUCTION

The City of Eastpointe Planning Commission functions under and has their powers and duties set forth by both the Michigan Planning Enabling Act (PA 33 of 2008) and the Michigan Zoning Enabling Act (PA 110 of 2006). The Michigan Planning Enabling Act (MPEA) provides for the creation, organization, powers and duties of Planning Commissions. The Michigan Zoning Enabling Act (MZEA) provides for the adoption of zoning ordinances and the establishment of zoning districts and prescribes powers and duties of certain officials including the Planning Commission.

Section 19 of the MPEA (MCL 125.3819) requires the Eastpointe Planning Commission to make an annual written report to the City Council. The report is to provide the Council with a summary and status of planning activities over the past year.

MEMBERSHIP

The MPEA states that the membership of the Planning Commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the local unit of government to the extent practicable.

In 2019, the Planning Commission's membership was as follows:

Jeffrey Lubeck, Chairman

Timothy Palazzolo

Michael Brohi

Shelia Ulinski

Leo Lalonde

Walt Jakubiec

John D'Hondt

Sarah Lucido as council liaison from January 2019 through November 2019

Cardi DeMonaco Jr. December 2019

MEETINGS

The Planning Commission meetings are held the first Thursday of the month at 7:00 p.m. in the Council chambers at City Hall. The Commission met every month except September. There was a special joint meeting of the City Council and Planning Commission on January 3, 2019 and May 28, 2019. The Commission will continue to meet on the first Thursday of the month at 7:00 p.m. All meetings are held in compliance with the Open Meetings Act (PA 267 of 1976).

ATTENDANCE

Attendance at the meetings for 2019

Date	Absent
January	Lubeck and Brohi
February	Brohi
March	Lalonde and Palazzolo
April	All present
May	All present
June	Jakubiec
July	All present
August	D'Hondt and Brohi
September	No Meeting
October	Lalonde
November	All present
December	Ulinski

MASTER PLAN

The Master Plan was officially adopted by Resolution of the City Council on January 8, 2019.

2040 Eastpointe Master Plan Finalization

In 2018 the Eastpointe Planning Commission finalized their update to 2010 Master Plan with the new 2040 Master Plan, culminating with a recommendation to the Eastpointe City Council for adoption on December 6, 2018. Milestone events of the 2018 master plan planning process included:

- 1. Various public meetings and discussions with the Planning Commission throughout the year;**
- 2. Review and recommendation by all surrounding municipalities in 2018;**
- 3. A formal public hearing by the Planning Commission on January 4, 2018;**
- 4. A formal public hearing by the Planning Commission on June 7, 2018; and**
- 5. A joint working session with the City Council and Planning Commission on August 2, 2018.**

The resulting 2040 Master Plan provides the City with a strong foundation for land use decisions, including special land use reviews and rezonings and an Action Plan designed to further realize the goals of the community through an array of city-initiated projects, including those which the Planning Commission is responsible for contributing to / participating in.

MASTER PLAN STRATEGIES & INITIATIVES:

The Master Plan identifies strategies and initiatives as follows:

Design Plan for Gratiot Avenue

Responsible Party: City/DDA

The proposed changes to Gratiot Avenue should be designed and implemented with local input through the preparation of a design plan. The Plan would suggest the corridor design and enhancements, pedestrian crossings, traffic signalization, and corridor lighting. The design plan should extend the entire length of Gratiot Avenue.

Status: The Eastpointe Master Plan Update for Future Land Use along both the DDA and non-DDA sections of Gratiot Ave. continues to guide the development of the city into a pleasant and desirable community in which to live and do business. In order for the city to continue providing a quality lifestyle for residents, visitors and establishments, this Master Plan update considers issues that affect demographics, the physical profile, public participation, goals and objectives, a redevelopment action plan and future land use along Gratiot Ave. from Eight Mile to Ten Mile. This is an ongoing effort.

Zoning Ordinance Revisions

Responsible Party: Planning Commission

The ability to facilitate change along Gratiot Avenue will be predicated on revision to the Zoning Ordinance. The commercial districts, parking and special provisions (i.e. Overlay District) need to be reworked to accommodate suggested height dimensions and land use.

Status: The changes to the zoning ordinance to facilitate these were last approved by City Council in March 2013.

Downtown Center

Responsible Party: DDA

Continued redevelopment of the Downtown Development District will require close working relationship between the City, DDA, and private business owners.

Status: Redevelopment of the downtown center is ongoing.

Corridor Improvement Authority (CIA) Responsible Party: City

To mimic the success of the DDA, the City should consider the creation of a CIA. This organization would assist with the proposed changes and improvements along Gratiot, Nine Mile and Kelly outside of the DDA boundaries.

Status: Establishment of a CIA is a long-term goal for the city. With the DDA roughly ½-mile in length, creating a CIA within the approximately 1.5 miles of Gratiot Ave. that lie on each side of the DDA is a reachable goal.

Land Banking

Responsible Party: City of Eastpointe and DDA

If financially feasible the DDA and City should continue to electively acquire property along Gratiot Avenue for redevelopment. Acquisition priorities would include blighted and vacant buildings, obsolete buildings, and properties considered strategic due to location and proximity to the downtown center.

Status: This was a goal established in the city's 2010 Master Land Use Plan and is consistent with DDA plans in most communities. The Eastpointe DDA is certainly interested in acquiring vacant buildings/property for potential new uses. Limited funding, however, is an obstacle to any large scale purchases.

Complete Streets**Responsible Party: City/Planning Commission**

The City Council and Planning Commission should consider the adoption of an ordinance for Complete Streets which would include a transportation policy and design approach to enable safe, convenient and comfortable travel for users of all ages regardless of their mode of transportation.

Status: As a mature urban community, Eastpointe meets the criteria for portions of the complete streets including safe routes to school, sidewalks, proper crosswalks and traffic signals where necessary. Sidewalks are in place in all residential/commercial pedestrian routes to schools, so much so that the City Council approved an ordinance requiring students to use sidewalks wherever they are available. Greater consideration should be given to non-motorized transportation.

**Capital Improvement Program
Commission.****Responsible Party: City Planning**

The Planning Commission should review and make proposals during the Capital Improvement Process. Emphasis should be placed on public structures and improvements. Various funding sources such as Transportation Enhancement Funds, CDBG, Special Assessment, and General Obligation, among others, should be analyzed.

Status: The Capital Improvement Program includes the current year, as well as projecting out five years in the future for capital improvements and expenditures. The CIP is updated on an annual basis and is considered when creating the annual budget. The CIP is posted on the City Website for public view.

REDEVELOPMENT READY:

Certification as a redevelopment ready community was achieved in December of 2014, and recertification was achieved in December of 2017. Work continues to not only maintain our certification status, but to improve the quality of service we offer to the business and development community. The website was greatly enhanced to include a large number of commercial properties throughout the city that are available for redevelopment. The website includes detailed information about the available sites with an interactive map showing the location of the sites.

ZONING ORDINANCE:

Medical Marijuana – discussion of Medical Marijuana ordinance with public hearing held in October

Tiny Homes – discussion of possible ordinance changes for tiny homes.

Text amendment changes to 50-221 – off-street parking space layout standards, construction and maintenance – public hearing held in December

REZONING

15301 Eight Mile Road – rezone from OS-1 to B-1 to allow hair salon

17401 10 Mile Road – rezoning request from I-1 Light Industrial to OS-1

SITE PLAN REVIEW:

The Planning Commission reviewed site plans for the following businesses in 2019:

17363 Toepfer – site plan review for expansion of Love Life Church

17500 Nine Mile Road – site plan review for expansion of parking lot for East Detroit Bakery

16435 Eight Mile – site plan review for Church

15717 Stephens – site plan review for daycare/learning center inside church

17401 Ten Mile Road – site plan review for program for elder care

18203 Nine Mile – site plan review for expanded parking lot for car repair business

SPECIAL LAND USE REVIEWS

21007 Gratlot – Special Land Use review for tire sales store.

17363 Toepfer – Special Land Use review and recommendation for approval for expansion of a Church in the R-1 zoning district.

16435 Eight Mile Road – special land use approval for a church at this location

15717 Stephens – Special Land use to consider a daycare/learning center inside existing church

Masonry Wall Reviews

15653 Ten Mile Road – review of masonry wall for new business

18625 Nine Mile Road – review of masonry wall for new business

21800 Gratlot Avenue and other locations owned by Genesis Chevrolet – masonry wall

Special Meetings:

January 3, 2019 Joint Meeting of City Council and Planning Commission to discuss medical marijuana and the type of licenses that can be granted.

Additional Reviews

17755 Eight Mile Road – review and approval of mural for commercial building.

11115 Deerfield – Extension of Special Land Use granted to Community Housing Network for housing development.

Review of 2018 Annual Report

Approval of calendar of meetings for 2019

TRAINING:

Medical Marijuana – by Ms. Laura Haw, Vince Canales, Eric Moyer and Josh Ganderson from Holistic Industries.

Training on form based codes

DOWNTOWN DEVELOPMENT AUTHORITY

APPROVAL OF BILLS

September and October, 2020

VENDER	SERVICES	INVOICE TOTALS
American Lawn & Garden, LLC	Garden maintenance Eastbrook Commons, Children's Garden, water & fertilize flower baskets	\$6,877.00
American Lawn & Garden, LLC	Garden maintenance, remove flower baskets	\$4,424.00
American Lawn & Garden, LLC	Prepare garden at Mural in Children's Garden	\$1,800.00
	TOTAL:	\$13,101.00

Eastpointe DDA
Att: Kim
23200 Gratiot
Eastpointe MI 48021

Worksite

Invoice

Date: 8/31/2020
Invoice #: 08202409

POTH202010556

P.O. No.	Terms

Quantity	Description	Rate	Amount
26	Garden Maintenance - front strip Eastbrook Commons 8/9, 8/31	42.00	1,092.00
12	Garden Maintenance - childrens Garden 8/19	42.00	504.00
28	Evergreen & Shrub Trimming - Childrens Garden 8/18	52.00	1,456.00
1	Removal & Disposal Charge	145.00	145.00
2	Vegetation Control - 5/15, 8/3	475.00	950.00
65	Water and Fertilize flower baskets on Gratiot	42.00	2,730.00
<p><i>248-728-818.000</i> <i>OK to pay</i></p> <p><i>CITY MANAGER REQ. # 100016772</i></p> <p><i>APPROVED TO PAY</i> <i>(KL) 9/30</i></p>			
		Total	\$6,877.00

Payments/Credits	\$0.00
Balance Due	\$6,877.00



AMERICAN
LAWN AND GARDEN LLC
SINCE 1961

15200 Faircrest, Detroit MI 48205
Phone: 313-526-3595
Fax: 313-526-1978
www.americanlawncorp.com

Mailing Address:
P.O. Box 473, Eastpointe, MI 48021

Eastpointe DDA
Att: Kim
23200 Gratiot
Eastpointe MI 48021

Worksite

Invoice

Date: 9/30/2020
Invoice #: 09202409

PO# 202016623

P.O. No.	Terms

Quantity	Description	Rate	Amount
14	Evergreen & Shrub Trimming - Childrens Garden	52.00	728.00
34	Garden Maintenance - Childrens Garden	42.00	1,428.00
10	Garden Maintenance - Raised beds along Gratiot	42.00	420.00
40	Garden Maintenance - DDA	42.00	1,680.00
4	Remove flower baskets along Gratiot	42.00	168.00

OK TO PAY (Kw)
248-728-981.000
10-14-20

CITY MANAGER REQ. # 100016839

Total		\$4,424.00
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Payments/Credits	\$0.00
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Balance Due	\$4,424.00
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PO# 202016864



15200 Faircrest, Detroit MI 48205
Phone: 313-526-3595
Fax: 313-526-1978
www.americanlawncorp.com

Mailing Address:
P.O. Box 473, Eastpointe, MI 48021

Eastpointe DDA
Att: Kim
23200 Gratiot
Eastpointe MI 48021

Worksite

Invoice

Date: 10/12/2020
Invoice #: 10202409

P.O. No.	Terms

Quantity	Description	Rate	Amount
1	10 yards pea gravell in garden bed under mural (Childrens Garden)	1,500.00	1,500.00
1	Wood mat and anchors	300.00	300.00
<p>248-728-931-000 OK TO PAY 10/20/2020 Karl Han</p> <p>CITY MANAGER REQ. # <u>100016864</u></p>			

Total		\$1,800.00
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Payments/Credits	\$0.00
Balance Due	\$1,800.00